# Trout Creek School District #6

# Regular Meeting Minutes

06/6/2024

**In Attendance:** *D. Scott Rasor, Beth Loyd, Marian Stonehocker, Zach Hannum, Carolyn Nesbitt, Jennifer McPherson,* *Robert Johnson, Ruth Allen, Beckie Doyle, Renna Mummert, and Monte Nesbitt.*

**I. Call to order**

Mr. Rasor called to order the regular meeting of the Trout Creek School Board at 6:03 pm on 6/6/24 at Trout Creek School.

**II. Pledge of Allegiance**

Mr. Rasor led the Pledge of Allegiance.

**III. Recognition of Visitors/Public Comment**

Mr. Rasor asked for public comment: No comments given.

**IV. Approval of the Agenda as Presented**

Action Read By: Mr. Rasor; Motion Made By: Mrs. Loyd; 2nd Mr. Hannum.

**On the poll of the Board, the motion carried unanimously.**

**V. Approval of Warrants**

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Stonehocker.

**On the poll of the Board, the motion carried unanimously.**

**VI. Approval of**

May 16, 2024 Minutes

Action Read By: Mr. Rasor; Motion Made By: Mrs. Stonehocker; 2nd: Mrs. Loyd.

**On the poll of the Board, the motion carried unanimously.**

May 19, 2024 Minutes

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Loyd.

**On the poll of the Board, the motion carried unanimously.**

May 28, 2024 - C Minutes

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Stonehocker.

**On the poll of the Board, the motion carried unanimously.**

May 28, 2024 - O Minutes

Action Read By: Mr. Rasor; Motion Made By: Mrs. Stonehocker; 2nd: Mr. Hannum.

**On the poll of the Board, the motion carried unanimously.**

**VII. Administrative Update**

Mrs. Nesbitt gave the administrative report. Trout Creek School currently has 30 students enrolled. Other discussion areas: curriculum, the Backpack Summer Nutrition program, MAST award, and voting in gym.

**VIII. District Clerk Update**

Mr. Johnson and Ms. McPherson reviewed the financial with the Board.

**IX. Maintenance Update**

Mrs. Nesbitt gave the maintenance update. Areas discussed included: new flooring, pothole repair, and septic system repair.

**X. Athletic Director Update** (tabled)

**XI. Discussion (D) and Action (A) Items:**

1. **Schedule Special Meeting with Mason Cottrell** (tabled)
2. **Tri-District Transportation Agreement**

Both the Thompson Falls School District and the Noxon School District have approved and signed the agreement.

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Loyd.

**On the poll of the Board, the motion carried unanimously.**

1. **Approve Fund Transfer from 7/8th grade to Archery Travel**

A student raised funds this year that were applied to the 7/8th Grade Class Trip- Student Account. The student is requesting that these funds be moved from the 7/8th Grade Class Trip- Student Account to Archery-Student Account.

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Loyd.

**On the poll of the Board, the motion carried unanimously.**

1. **Approve Reimbursement from General Fund to Student Activity-Sports**

Ms. McPherson requests approval to move the fuel mileage expenditures from the Sports-Student Activity account to the General Fund.

Action Read By: Mr. Rasor; Motion Made By: Mrs. Loyd; 2nd: Mr. Hannum.

**On the poll of the Board, the motion carried unanimously.**

1. **Recommendation for FY25 Athletic Director**

Mrs. Nesbitt is recommending Mrs. Doyle for the FY25 Athletic Director. The stipend for this position is $1,250.00 for the year.

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Loyd.

**On the poll of the Board, the motion carried unanimously.**

1. **Recommendation for FY24 AD 2nd Stipend**

Mrs. Nesbitt is recommending that Mrs. Doyle be provided with an extra $1,500.00 stipend, payable in June of 2024 for the extra duties of creating an extracurricular policy & procedures for the Board to approve prior to the beginning of the FY25 school year. These policy & procedures are greatly needed to address expectations of staff, students, and parents.

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Loyd

**On the poll of the Board, the motion carried unanimously.**

1. **Recommendation for FY25 Archery Coach x 3**

Mrs. Nesbitt is recommending Mrs. Doyle for the FY25 Archery Coach for the board-sanctioned extracurricular sport of archery. Archery will run for three seasons during the FY25 school year, the same as it did for the FY24 school year. The archery coaching stipend in mind for the FY25 school year and beyond is $1,250.00 per season.

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Loyd.

**On the poll of the Board, the motion carried unanimously.**

1. **Approval of Library Reorganization Stipend**

Mrs. Nesbitt recommends the District authorize a $5,000.00 stipend for the reorganization of the library. The warrant will be printed with a date of June, 28, 2024, and be provided to Ms. Koonce at the completion of the job, which will before the first day of school. The Board recommends painting before the library is moved.

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Stonehocker.

**On the poll of the Board, the motion carried unanimously.**

1. **Approval to pay BMO Invoices by 6/15/2024**

Ms. McPherson requests prior authorization to pay the credit card company BMO when the bill comes in.

Action Read By: Mr. Rasor; Motion Made By: Mrs. Loyd; 2nd: Mr. Hannum.

**On the poll of the Board, the motion carried unanimously.**

1. **Official Signatory Designations for County Account.**

Lisa Wadsworth requested for the Board to officially designate who is authorized to sign the warrants for the District. The recommendation is for the Board Chair (D. Scott Rasor), Vice-Chair (Beth Loyd) and District Clerk (Robert Johnson) be Authorized.

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Stonehocker.

**On the poll of the Board, the motion carried unanimously.**

1. **Approval of CBA contract for 2024-2025 School Year** (tabled)
2. **Approval of Univision Quote** (tabled)
3. **6-8th grades Hybrid Learning**

Mrs. Nesbitt presented the cafeteria style curriculum requesting to be used in the 6-8 class. As presented, this would be administered by Mrs. Dean through the Clearview School. Board recommends having in house Individual oversee program. Board also suggests offering this to local Home School students as a way to bring students back to the District. Motion to purchase our own program and license, administered by a Trout Creek School Teacher/Paraprofessional.

Action Read By: Mr. Rasor; Motion Made By: Mrs. Loyd; 2nd: Mr. Hannum.

**On the poll of the Board, the motion carried unanimously.**

**XI. Next Meeting Agenda Items**

1. Next week
   1. Disposal List
   2. Approval of Univision Quote
   3. Schedule Special Meeting with Mason Cottrell
   4. Salary Matrix for Teachers
   5. Approval of CBA Contract for 2024-2025 School Year
2. Next month
   1. Mosher Transportation
   2. Gym Floor - New Replacement
   3. Privacy Fence Around Dumpster
   4. Job Descriptions
   5. Extracurricular Policy & Procedures
   6. Report on Archery Nationals
   7. Facility Use Agreement

**XII. Adjournmen**t – Meeting was adjourned by Mr. Rasor at 8:24 pm.

Next Regular Meeting: July 10, 2024

Respectfully submitted,

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Robert Johnson, District Clerk Date

Approved on \_\_\_\_\_\_\_\_\_\_\_\_, 2024.

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D. Scott Rasor, Board Chair Date